

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

Appendix

I. Required Forms

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
AC - Accounting		
B-13	Purchase Voucher	AC:01.0
PADC	Sample Plan to Allocate Direct Costs	AC:03.0
269-A	Financial Status Report	AC:28.0
	Instructions for Completing Financial Status Report	AC:28.0
227-A	WISE Cost Report Form	AC:29.0
WISE	WISE Cost Report Instructions	AC:29.0
WISE	Administrative Cost Categories for WIC 227-A	AC:29.0
AUT - Automation		
TX WIN	Texas WIN Project Change Request Form	AUT:01.0
BF - Breastfeeding		
WIC-50	Single-User Electric Breast Pump Release Form	BF:05.0
WIC-50A	Single-User Electric Breast Pump Release Form (Spanish)	BF:05.0
	Issuance and Inventory Log for Single-User Electric Breast Pumps	BF:05.0
	Receiving and Transfer Log for Single-User Electric Breast Pumps	BF:05.0
	Issuance and Inventory Log for Manual Breast Pumps	BF:05.0
	Receiving and Transfer Log for Manual Breast Pumps	BF:05.0
WIC-51	Multi-User Electric Breast Pump Loan/Release Form	BF:06.0

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
WIC-51A	Multi-User Electric Breast Pump Loan/Release Form (Spanish)	BF:06.0
	Master Inventory Log for Multi-User Electric Breast Pump	BF:06.0
	Receiving and Transfer Log for Multi-User Electric Breast Pump	BF:06.0
	Issuance and Inventory Log for Multi-User Electric Breast Pumps and Collection Kits	BF:06.0
	Receiving and Transfer Log for Collection Kits	BF:06.0
CR – Civil Rights		
	Fair Hearing/Grievance Procedure	CR:02.0
504	504 Self-Evaluation Checklist	CR:06.0
CS - Certification		
WIC-37	Quick Intake/In-State Transfer Form	CS:02.0
	Physical Presence Waiver Form	CS:04.0
	Self-Declaration Form	CS:05.0
WIC- R2	Residency Form	CS:06.0
WIC- 19E	Residency Form for Homeless Family	CS:06.0
WIC- 19a	Assistance Documentation	CS:07.0
WIC- 19b	Employment Verification	CS:07.0
WIC- 32	Applicant's Statement of Farm/Self-Employed	CS:07.0
WIC- 19c	Separate Economic Unit	CS:10.0
WIC- 35	Family Certification Form	CS:14.0
WIC- 35-2	Release List	CS:14.0
WIC- 36	Infant Participant Form	CS:17.0
WIC – 38	Child Participant Form	CS:17.0
WIC – 39	Pregnant Participant Form	CS:17.0
WIC – 40	Breastfeeding Participant Form	CS:17.0
WIC – 41	Postpartum Participant Form	CS:17.0

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
WIC – 42	Diet History for Infants through 11 Months Dietary Recall and Assessment	CS:17.0
WIC – 42a	Diet History for Infants through 11 Months Dietary Recall and Assessment (Spanish)	CS:17.0
WIC – 44	Diet History for Children ages 1 through 4 years Dietary Recall and Assessment	CS:17.0
WIC – 44a	Diet History for Children ages 1 through 4 years Dietary Recall and Assessment (Spanish)	CS:17.0
WIC – 45	Diet History for Pregnant/Breastfeeding/Postpartum Women Dietary Recall and Assessment	CS:17.0
WIC – 45a	Diet History for Pregnant/Breastfeeding/Postpartum Women Dietary Recall and Assessment (Spanish)	CS:17.0
WIC-RO5	Infant Midpoint Review	CS:19.0
WIC-4	Range of Prenatal Weight Gain	CS:20.0
CH-9W	Girls: Birth to 36 Months	CS:20.0
CH-10W	Boys: Birth to 36 Months	CS:20.0
CH-20W	Girls: 2-5 Years	CS:20.0
CH-21W	Boys: 2-5 Years	CS:20.0
WIC-35-1	Supplemental Information Form	CS:22.0
FD – Food Delivery		
	WIC Program – Contract Sample Formula Log	FD:14.0
	Request for Medically Necessary Formula/Medical Nutritional Products from the WIC Program (non- contract formula prescription)	FD:16.0
GA – General Administration		
	WIC Complaint Report/Assistance Request Form	GA:12.0

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
	Annual Plan of Clinical Operations	GA:13.0
	Summary of WIC Clinic Hours	GA:13.0
	WIC LA Clinic Hours	GA:13.0
	WIC Clinic Information Form	GA:13.0
QA – Quality Assurance		
	Food Delivery Self-Audit Instructions	QA:01.0
FDA-1	Food Delivery System Self-Audit Form	QA:01.0
FDA-2	Food Delivery System Self-Audit Evaluation	QA:01.0
FA-1	Fiscal Self-Audit Instructions	QA:01.0
	WIC Fiscal Self-Audit Form	QA:01.0
	Store Evaluation Form	QA:02.0
II. Optional Forms		
BF - Breastfeeding		
	Return to Work or School Breast Pump Assessment Form	BF:05.0
	Return to Work or School Breast Pump Assessment Form – Assessment and Counseling Tips	BF:05.0
CS - Certification		
WIC – 5	Notice of Participant/Applicant Ineligibility	CS:23.0
IM - Immunizations		
C – 76	Vaccine Adverse Event Reporting System	IM:05.0
C – 100	Vaccine Documentation Form	IM:05.0
C – 102	Immunization Record	IM:10.0
QA – Quality Assurance		
	Core Tool Instructions	QA:01.0

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
	Quality Assurance On-Site Evaluation Report (Core Tool)	QA:01.0
	WIC Tool Instructions	QA: 01.0
	Quality Assurance On-Site Evaluation Report (WIC Tool)	QA:01.0
	Record Review Instructions	QA: 01.0
	WIC Review Tool – Ineligible Records Worksheet	QA:01.0
	WIC Review Tool – Eligible Records Worksheet	QA:01.0
	WIC Review Tool – Midpoint Screening Worksheet	QA:01.0
	WIC Review Tool – Non-contract Formula Worksheet	QA:01.0
	WIC Review Tool – Employees/Relatives on WIC Worksheet	QA:01.0
	WIC Review Tool – Enhanced Breastfeeding Food Package Worksheet	QA:01.0
	WIC Review Tool – TDH Checklist	QA:01.0
TR - Training		
	Training Summary	TR:03.0
	Sample Training Summary	TR:03.0
III. Reference Materials		
AC - Accounting		
	Allowable Clinical Purchases	AC:37.0
BF - Breastfeeding		
	Procedures for Retrieval of Multi-User Breast Pumps	BF:06.0
	Sample Local Agency Breast Pump Retrieval Letter	BF:06.0

Texas WIC Program Texas Department of Health

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
CR – Civil Rights		
FNS Instruction 113-2	Civil Rights Compliance and Enforcement in the Special Supplemental Nutrition Program for Women, Infants and Children and the Commodity Supplemental Food Program Language Identification Flashcard	CR:05.0 CR:10.0
CS - Certification		
HHS 1000-B	Guide to Screening Adjunctive Eligibility Texas Department of Human Services (HHS) Record of Case Action	CS:08.0 CS:08.0
HHS 1009	Application for Assistance	CS:08.0
HHS 1017	Notice of Benefit Denial or Reduction	CS:08.0
HHS 1027-A	Medicaid Eligibility Verification	CS:08.0
HHS 1028	Employment Verification	CS:08.0
HHS 1122	Medicaid Action Notice	CS:08.0
HHS 1266	Notice of Presumptive Eligibility for Pregnant Women	CS:08.0
HHS 1866-A	Notice of Food Stamp Distribution	CS:08.0
HHS 3087	Medical Care Identification (Regular ID)	CS:08.0
HHS 3087CC	Medical Care Identification (Lonestar Health Initiative)	CS:08.0
HHS 3087PE	Medical Care Identification (Presumptive Eligibility)	CS:08.0
	Guidelines for Nutrition Assessment	CS:17.0
FD – Food Delivery		
	Food Package Code and Description Guide	FD:12.0

<p align="center">Texas WIC Program Texas Department of Health</p>

Effective June 1, 2002

TOC 00.0

<u>Form #</u>	<u>Form Name</u>	<u>Policy #</u>
GA – General Administration		
	Sample Memorandum of Understanding	GA:01.0
94-WIC-56	Responding to Subpoenas and Search Warrants in the WIC Program	GA:01.0
	Guide to Helpful Programs and Services	GA:08.0
NE – Nutrition Education		
	NAWD/FCS Nutrition Service Standards	NE:01.0
	Care Plan	NE:01.0
	Approved Materials	NE:04.0
TR - Training		
97-WIC-98	Patient Flow Analysis Can Be Used As Customer Service Training	TR:03.0
WV – WIC Vendor Operations		
	Sanctions Table	WV:01.0